

Bunbury Bridge Club Inc.

Management Committee meeting Minutes – 10 July 2023

PRESENT

Andy Males, Norm Hoskin, Minetta Hall, Mike Van Wyk,

APOLOGIES

Brian Wade, Colin Saunders, John Ferguson, Margie Mullen

The meeting opened at 10.02 by Andy Males (President)

Minutes of the previous meeting held on 12 June 2023 had previously been supplied to committee members.

Minutes moved for acceptance by Bob McCartney, seconded by Mike Van Wyk.

Correspondence report from 12 June – 9 July 2023 was distributed by email to committee members prior to the meeting.

Correspondence moved for acceptance by Mike Van Wyk, seconded by Norm Hoskin.

TREASURER'S REPORT

Norm Hoskin supplied a Financial Summary for June, this was emailed to the committee members prior to the meeting.

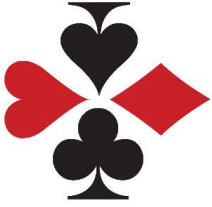
The club's financial position as it stands at present show the Cash account and cash at hand having a balance of \$11,658.79 and a term deposit of \$31,846.59 making a total of \$43,505.38.

Norm further advised that all fire extinguishers have now been checked and a new fire blanket purchased for the kitchen. All fire equipment will be maintained and checked each six months for a cost of approximately \$50.00.

Treasurers Report moved for acceptance by Minetta Hall, seconded by Bob McCartney.

BRIDGE CO-ORDINATORS REPORT

- 1) A successful club pairs championships was held on Sunday 25th with six tables competing. Fred and Judy Clarke were the very popular victors with



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the combination of John Ferguson and Bob McCartney taking out the restricted prize (<250 master points combined).

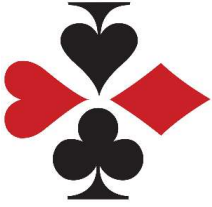
- 2) Unfortunately, player numbers reached a new low in June. Weekly attendance (excluding Tuesdays) averaged 82 players (20.5 players per session) and including Tuesdays, they averaged 104 players (21 players per session). Player attendance was down due to a combination of many factors including illness, travel and lower membership. For the year ending June 2023, average attendance for all sessions was 24 players. This compares to the forecast of 28 players and equates to around \$6,000 of lost revenue compared to forecast.
- 3) Preparations are in hand for Bunbury hosting the annual Geographe Cup on Sunday 23rd July. The four teams to represent Bunbury have been filled.
- 4) Advance notice that the Australia Wide Open Pairs event will be held in August, I have selected Monday 28th as the playing date. The event is open to all players and is a green point event (playing director permitted). Pre-entry is NOT required.
- 5) A fall-out from the club pairs event was the matter of the playing day. This has been discussed at committee level previously but needs to be considered again and has been tabled for discussion at the next committee meeting. In the meantime, approval has been given to hold the Peter Morgan teams championships, as planned, on Sunday 19th November.

Moved to accept the coordinators report by Norm Hoskin and seconded Margie Mullen.

Business Arising from Correspondence

The problem of scheduling of events on playing days was discussed and it was agreed that we will have no option but to schedule club events on a playing day the most suitable being a Saturday. No formal decision was made with relation to this matter and it was rescheduled to the next committee meeting when hopefully Brian would be able to be present. Brian has had numerous interactions with the State Master Points Secretary (David Burn) on this.

John Ferguson has advised that he is awaiting a quote from Bunnings for a fire compliant door as discussed at the previous meeting.



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The matter of the noise level at the end of a round has been raised again. It would appear there is little that we can do about this problem other than for Directors to advise for quietness.

Bev Garrett has offered to organise the Xmas function with the help of Cheryl Caley. The committee agreed to a cost of \$35.00 per head and hopefully we can come in under that amount. Non-members to pay \$30.00 for this event.

The Committee membership was discussed with Andy, Minetta, Mike and Norm agreeing to continue. Bob McCartney will be stepping down from the committee but is willing to continue with maintenance as he has done in the past.

As we are aware Brian will be stepping down from the committee and it was discussed that in the event that we can't get a new co-ordinator we try to get more members on the committee and then delegate some of these responsibilities such as the dealing roster, director's roster and maintaining the website to different members of the committee.

The committee discussed a suggestion raised by Brian Hanson with Andy regarding organising another "Tuesday night" type session at the club to encourage more of the people not in the top bridge levels. The committee was in favour of activities that will increase membership and revenue however we have limited resources to add extra playing days. The best would be for the extra days to be self-sufficient.

The incoming new committee could work on this with Mike (who has something in mind) leading this work. If successful we can expand it to make full use of our facilities and increase bridge playing in the Bunbury area.

Andy to organise for the Bridge club to be in the SW Times Regular Events section.

The committee discussed the club person of the year.

Meeting closed at 11.50 am.

Andy Males, President

Minetta Hall, Secretary

Item #	June			YEJ23			
	Actual	Forecast	Diff	Actual	Forecast	Diff	
1	Opening (Cash Account)	\$15,902	\$5,981	\$9,921	\$10,613	\$10,613	\$0
2	Average players per session	22	28	-6.2	24	28	-4.4
3	Sessions	20	21	-1	259	257	2
	Income						
4	Players	436	588	-152	6123	7196	-1073
5	Table Fees	\$2,548	\$3,408	-\$860	\$34,621	\$40,489	-\$5,868
6	Special Events	\$288	\$320	-\$32	\$768	\$960	-\$192
7	Subs	\$25	\$0	\$25	\$4,885	\$5,250	-\$365
8	Net Token Sales	\$144	\$0	\$144	\$2,646	\$0	\$2,646
9	Lessons & Training	\$15	\$0	\$15	\$1,315	\$500	\$815
10	Congress	\$0	\$0	\$0	\$9,165	\$8,000	\$1,165
11	Disposals	\$0	\$0	\$0	\$0	\$0	\$0
12	Fund Raising/Charity	\$117	\$10	\$107	\$530	\$120	\$410
13	Account Transfers	\$0	\$0	\$0	\$23,608	\$18,627	\$4,981
14	Refunds	\$0	\$0	\$0	\$342	\$0	\$342
15	Synergy Credit	\$0	\$0	\$0	\$0	\$0	\$0
16	Functions	\$0	\$0	\$0	\$140	\$0	\$140
17	Sub-Total	\$3,137	\$3,738	-\$601	\$78,032	\$73,626	\$4,406
	Expenditure						
18	ABF Master Points	\$0	\$0	\$0	\$994	\$1,000	-\$6
19	ABF Capitation	\$0	\$0	\$0	\$1,738	\$1,800	-\$62
20	Accounting Audit	\$0	\$0	\$0	\$100	\$100	\$0
21	Website	\$0	\$0	\$0	\$330	\$300	\$30
22	BAWA	\$0	\$0	\$0	\$1,264	\$1,700	-\$436
23	Congress	\$0	\$0	\$0	\$7,046	\$7,500	-\$454
24	Bridge Supplies	\$0	\$200	-\$200	\$2,113	\$2,400	-\$287
25	Cleaning	\$678	\$630	\$48	\$7,923	\$7,560	\$363
26	Fund Raising	\$0	\$0	\$0	\$855	\$0	\$855
27	Equipment/Fittings	\$277	\$40	\$237	\$1,529	\$1,440	\$89
28	Electricity	\$0	\$0	\$0	\$2,114	\$2,100	\$14
29	Cleaning Consumables	\$32	\$20	\$12	\$65	\$240	-\$175
30	Food & Drinks	\$551	\$300	\$251	\$2,872	\$3,600	-\$728
31	Bathroom Consumables	\$162	\$40	\$122	\$362	\$480	-\$118
32	Insurance	\$0	\$0	\$0	\$3,371	\$3,000	\$371
33	Grounds	\$0	\$100	-\$100	\$4,279	\$4,100	\$179
34	Office Supplies	\$24	\$50	-\$26	\$582	\$600	-\$18
35	City of Bunbury Rates	\$0	\$0	\$0	\$1,804	\$1,750	\$54
36	Water (Aqwest)	\$192	\$300	-\$108	\$1,682	\$1,250	\$432
37	Sewerage (Water Corp)	\$0	\$0	\$0	\$1,075	\$1,050	\$25
38	Repairs & Maintenance	\$176	\$100	\$76	\$660	\$1,200	-\$540
39	Security	\$127	\$130	-\$4	\$602	\$520	\$82
40	Lessons & Training	\$0	\$0	\$0	\$1,618	\$300	\$1,318
41	Communications	\$90	\$90	\$0	\$1,080	\$1,080	\$0
42	Functions	\$0	\$0	\$0	\$1,962	\$1,500	\$462
43	Administration	\$0	\$50	-\$50	\$86	\$600	-\$514
44	Capital Works	\$4,986	\$0	\$4,986	\$28,361	\$29,000	-\$639
45	Australian Bridge	\$0	\$0	\$0	\$340	\$400	-\$60
46	Sub-Total	\$7,380	\$2,050	\$5,330	\$76,986	\$76,570	\$416
47	Closing (Cash Account)	\$11,659	\$7,669	\$3,990	\$11,659	\$7,669	\$3,990
48	Cash Flow Movement	-\$4,243	\$1,688	-\$5,931	\$1,046	-\$2,944	\$3,990
	Term Deposits						
49	Opening	\$31,847	\$36,380	-\$4,533	\$54,836	\$54,836	-\$0
50	Interest	\$0	\$0	\$0	\$619	\$171	\$448
51	Transfer In	\$0	\$0	\$0	\$23,608	\$0	\$23,608
52	Transfer Out	\$0	\$0	\$0	-\$23,608	\$18,627	-\$42,235
53	Closing	\$31,847	\$36,380	-\$4,533	\$31,847	\$36,380	-\$4,533
54	Total Funds	\$43,505	\$44,049	-\$543	\$43,505	\$44,049	-\$543

YEJ23 EXPENDITURE																
Item #	Description	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	%	2021/2022
1	ABF Master Points	\$241.39			\$265.32			\$271.58			\$215.37			\$993.66	1.3%	\$1,068.76
2	ABF Capitation	\$31.20			\$36.45			\$30.20			\$1,640.00			\$1,737.85	2.3%	\$1,802.90
3	Accounting Audit	\$100.00												\$100.00	0.1%	\$100.00
4	Website						\$330.00							\$330.00	0.4%	\$300.00
5	BAWA	\$24.30						\$24.32			\$1,215.00			\$1,263.62	1.6%	\$1,717.55
6	Congress			\$200.00								\$6,846.15		\$7,046.15	9.2%	\$7,520.58
7	Bridge Supplies	\$36.00	\$478.57	\$52.50	\$12.90		\$1,048.42	\$485.00						\$2,113.39	2.7%	\$2,611.30
8	Contract Cleaning	\$606.08	\$665.31	\$678.02	\$665.31	665.31	\$678.02	\$678.02	\$587.27	\$678.02	\$678.02	\$678.02	\$678.02	\$7,935.42	10.3%	\$7,085.71
9	Fund Raising/Donations				\$100.00		\$100.00			\$655.00				\$855.00	1.1%	\$891.00
10	Equipment/Fittings			\$400.00	\$851.31								\$277.20	\$1,528.51	2.0%	\$52.76
11	Electricity	\$325.90		\$426.03		\$325.72		\$271.46		\$434.93		\$330.42		\$2,114.46	2.7%	\$1,797.50
12	Cleaning Consumables							\$32.60					\$32.10	\$64.70	0.1%	\$94.89
13	Food and Drinks (kitchen)	\$180.30	\$559.80		\$247.72	\$335.25	\$283.74	\$194.36		\$251.25	\$258.40	\$9.90	\$551.23	\$2,871.95	3.7%	\$3,278.19
14	Bathroom Consumables					\$189.86		\$10.80					\$161.75	\$362.41	0.5%	\$470.61
15	Insurance											\$3,371.34		\$3,371.34	4.4%	\$2,855.68
16	Grounds	\$2,720.00	\$140.00	\$70.00	\$341.74	\$154.55	\$210.00	\$140.00	\$148.92	\$209.28	\$4.20	\$140.00		\$4,278.69	5.6%	\$1,269.24
17	Office Supplies		\$29.99		\$15.00	\$261.24	\$55.15	\$18.00		\$153.00		\$26.00	\$23.98	\$582.36	0.8%	\$471.19
18	City of Bunbury Rates			\$1,804.00										\$1,804.00	2.3%	\$1,651.00
19	Water (Aqwest)			\$477.43			\$338.55			\$674.05			\$192.15	\$1,682.18	2.2%	\$1,079.21
20	Sewerage (Water Corp)	\$182.67		\$179.72		\$179.72		\$173.83		\$179.72		\$179.72		\$1,075.38	1.4%	\$1,049.16
21	Repairs & Maintenance	\$6.95					\$422.00					\$55.08	\$176.00	\$660.03	0.9%	\$1,162.39
22	Security	\$95.70		\$126.50			\$126.50				\$126.50		\$126.50	\$601.70	0.8%	\$506.00
23	Lessons & Training	\$773.64	\$18.10						\$372.32		\$404.15			\$1,568.21	2.0%	\$1,126.83
24	Communications	\$89.99	\$89.99	\$89.99	\$90.29	\$89.99	\$89.99	\$89.99	\$89.99	\$89.99	\$89.99	\$89.99	\$89.99	\$1,080.18	1.4%	\$1,080.18
25	Functions					\$241.93	\$1,719.77							\$1,961.70	2.5%	\$1,841.00
26	Administration							\$50.00		\$12.00	\$12.00	\$12.00		\$86.00	0.1%	\$657.84
27	Capital Works	\$128.98				\$6,237.00	\$2,220.00		\$6,353.00			\$8,435.31	\$4,986.30	\$28,360.59	36.8%	\$7,889.36
28	Australian Bridge		\$180.00									\$160.00		\$340.00	0.4%	\$190.00
29	Bank fee													\$0.00	0.0%	\$0.00
30	Prizes					\$131.40							\$84.96	\$216.36	0.3%	\$0.00
31																

Total	\$5,543.10	\$2,161.76	\$4,504.19	\$2,626.04	\$8,811.97	\$7,622.14	\$2,470.16	\$7,551.50	\$3,337.24	\$4,643.63	\$20,333.93	\$7,380.18	\$76,985.84	100.0%	\$51,620.83
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- Item June
- 12 Kit Acc MM \$490.53)
 - 10 Fire Equipment (277.20)
 - 13 Biscuits (C. Sau \$54)(MM(6.7 milk)
 - 13 Biscuits / Milk (C SK)
 - 14 Paper Towels & Sanitiser (81.45/\$80)

- Item June
- 17 Face masks
 - 21 Replace Power points (\$176)
 - 27 Capital HWS plumbing \$2016.30
 - 27 Capital electrical (A/C \$2310,HWS \$660)
 - 30 Pairs Champ prize (\$84.96)(Donation \$100)

BUNBURY BRIDGE CLUB JUNE FINANCIAL SUMMARY

Cash Account

Opening Balance	\$15,901.97
Plus Income	\$3,137.00
Transfers In (+) or Out (-)	\$0.00

Sub-Total **\$19,038.97**

Less Expenditure \$7,380.18

Closing Balance **\$11,658.79**

Term Deposits

Opening Balance	\$31,846.59
Plus Interest	\$0.00

Sub-Total **\$31,846.59**

Transfers In (+) or Out (-) \$0.00

Closing Balance **\$31,846.59**

Reconciliation

Cash Balance	\$11,658.79
Add unpresented cheques	\$0.00
Less cash at hand	\$0.00

Sub-Total **\$11,658.79**

Total Funds

Cash Account + Cash at hand	\$11,658.79
Term Deposit #1	\$31,846.59
Term Deposit #2	\$0.00

Total **\$43,505.38**

	Matures	IR
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	8/12/2023	2.65%
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EOM Bank Statement Balance

\$11,658.79
